DEPARTMENT OF CHEMICAL ENGINEERING
STATE UNIVERSITY OF NEW YORK AT BUFFALO
http://www.cheme.buffalo.edu

RECOMMENDATION

I. TO BE COMPLETED BY THE APPLICANT: (please print)

Applicant's name: Mr./ Miss./ Mrs. _____ _____ _____
family name first name middle/maiden.name

Special field or **area of primary interest** (if known): _____

Waiver of right of access to confidential statements: "I have asked _____ to write a letter of recommendation for me in support of my background and experience. I hereby waive my right to inspect the letter which appears on this form and attachments of continuation. I understand I am not required by the institution to waive that right."

Signature_____

II. TO THE PERSON WRITING THIS LETTER OF RECOMMENDATION:
We would appreciate a confidential, frank statement from you concerning the applicant named above. Please tell us how well you think the applicant will do as a graduate student carrying on advanced study.

How long have you known the applicant? _____

In what capacity? _____

Please rate the student by placing check marks in the chart below. In filling in the chart below, what is the group of students you are using as a basis for comparison? _____.

	Outstanding Top 3%	Very Good Top 10%	Above average Top 30%	Average Upper 60%	Below average lower 40%	Unable to Judge
Native intellectual ability						
Breadth of knowledge in Chem. Eng.						
Imagination and probable creativity						
Persistence and work ethic						
Ability to express self orally						
Writing Skills						

Do you feel that the student has intellectual or research abilities not reflected in his/her grade-point average? If so, please explain.

_____

_____

It would be helpful to our evaluation process if you could, on the **back of this page or on a separate letter**, prepare a brief narrative statement describing the qualities of the applicant and your assessment of his/her potential for success in the degree program for which he/she has applied. Specific observations are more meaningful than vague or general statements.

Name (please print) _____Position _____ at _____.

Address _____

Tel. no. _____ E-mail address _____

Signature _____ Date _____

CONFIDENTIAL. Do not return to applicant. Please mail *directly* to: Graduate Admissions, Department of Chemical Engineering, Furnas Hall, State University of New York at Buffalo, Buffalo, New York 14260-4200.